

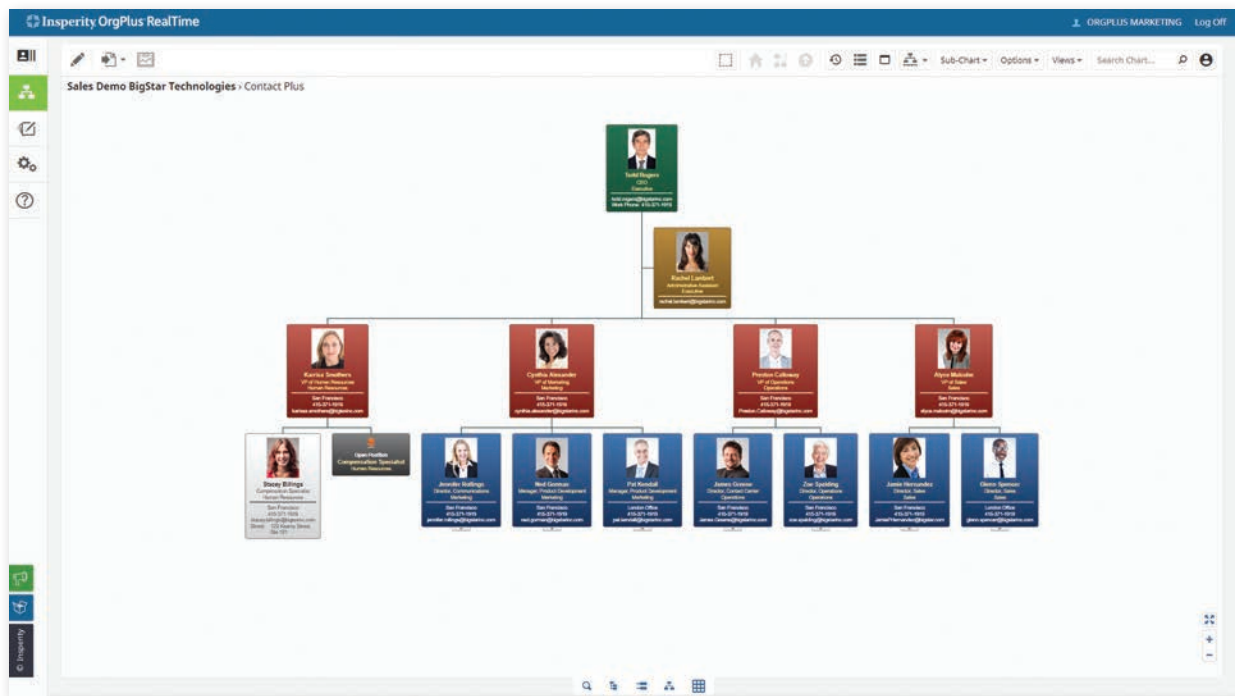
Visualize, strategize and optimize  
your workforce



Insperty® OrgPlus® RealTime Professional is a cloud-based organizational management solution that empowers businesses to strategically plan, refine and analyze their entire workforce to make more informed decisions and better adapt to organizational change.

### Who it helps

Depending on the size of your company, manually drawing organizational charts is time-consuming and may not contain all the information available. OrgPlus RealTime Professional gives executives, HR professionals and managers a collaborative organizational planning experience that provides critical insight into company data and employee analytics, enabling smarter decisions about how to align and optimize their workforce. Additionally, individual employees can take advantage of the directory view to find quick contact information of other employees.



*Easily visualize every level of your workforce and reveal key employee data with just a few clicks. Track employee performance to develop succession plans.*

## What you'll get

Inspirity® OrgPlus® RealTime is ideal for creating org charts, getting insight into potential workforce changes and allowing for better collaboration and sharing of organizational plans. OrgPlus RealTime helps you create an appropriate structure for your business, make better strategic decisions and manage workforce changes.

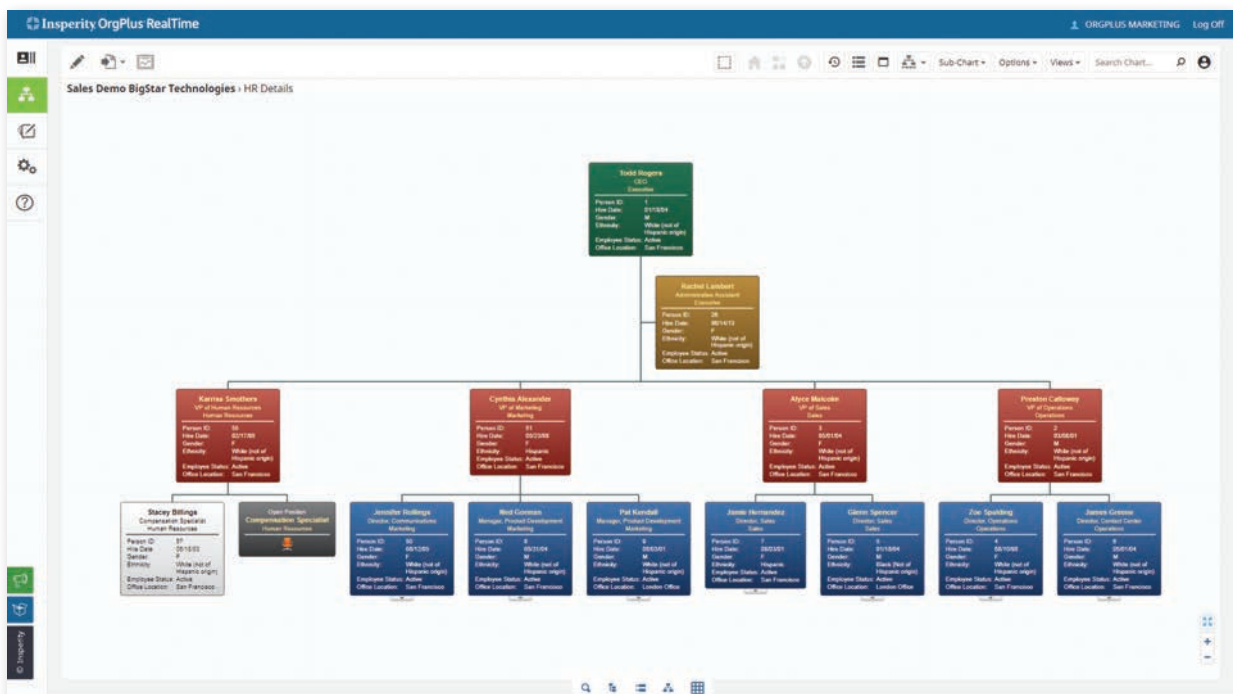
## OrgPlus RealTime helps you:

- Track and measure key employee metrics, such as performance rating, compensation, budget and headcount and any other data that is important to your business.
- Gain insight into how workforce changes can affect your organization.
- Easily and effectively manage changes under a merger or acquisition.
- Minimize maintenance with an in-the-cloud infrastructure with no desktop hardware, a limited initial investment and online access using a variety of compatible Web browsers.
- Retain a full audit trail to track changes made to your organizational structure and generate change reports to update your human resources information system.

## How it works

With OrgPlus RealTime, you can start visualizing your organization immediately after signing in. Simple user interface controls, navigation and work flows reduce the time it takes to produce high-quality org charts.

You also control who sees what. Administrators create roles to define which org charts, sub-charts, employees, fields and features each user can access. No more silos of information and maintaining multiple data sources to accommodate different business segments or security preferences.



Visualize your company's important data to help manage your workforce.

Features	Benefits
Business visualization	Fully customize OrgPlus RealTime to visualize your business's performance in a uniform hierarchical structure.
Online collaboration	Role-based access options and drag-and-drop functionality allow you to share plans and what-if scenarios with colleagues in the process of finalizing your organizational structure.
Planning and modeling	Using our convenient, easy-to-use staging area, create new plans and develop unlimited what-if scenarios for potential upcoming organizational changes to maximize efficiency.
Ongoing updates	All product updates and maintenance occur automatically and are included with the service; no need to purchase separate support and maintenance packages.
Customizable views	Create custom views for any business metric that's important to your company's success, such as sales, operations and human resources data.
Fast searching and filters	Quickly find a single employee or use filters to compile a list of employees who share common attributes.
Conditional formatting	Highlight employee profiles to bring attention to specified criteria.
Publishing	Easily publish your org charts to PDF, PowerPoint or Excel.
Role-based access settings	Administrators define which org charts, sub-charts, employees, fields and features each user has access to.
Compliance cues	Manage a reduction in force and avoid targeting key areas like age and ethnicity.

## Securing your information

Businesses are exposed to a range of security risks inherent with information technology (IT) systems. Proper management of these risks permits a company to anticipate vulnerabilities, develop policies and deploy technology that will minimize the effects of such security risks.

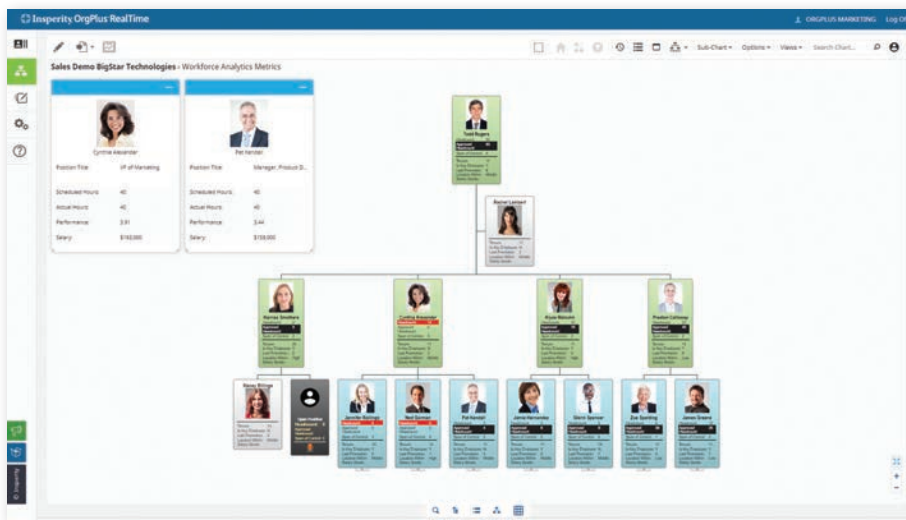
Insperty takes IT security seriously. Security policies, security and awareness training, enterprise-level security infrastructure components, internal and external assessments and independent audits are several methods we use to protect ourselves against security breaches.

Additionally, businesses are exposed to a range of natural and manmade disasters. At Insperty, disaster recovery and business continuity are top priorities – not only for us, but also for our customers. Fault tolerance, system redundancy and site redundancy are several methods we use to protect ourselves against disasters..

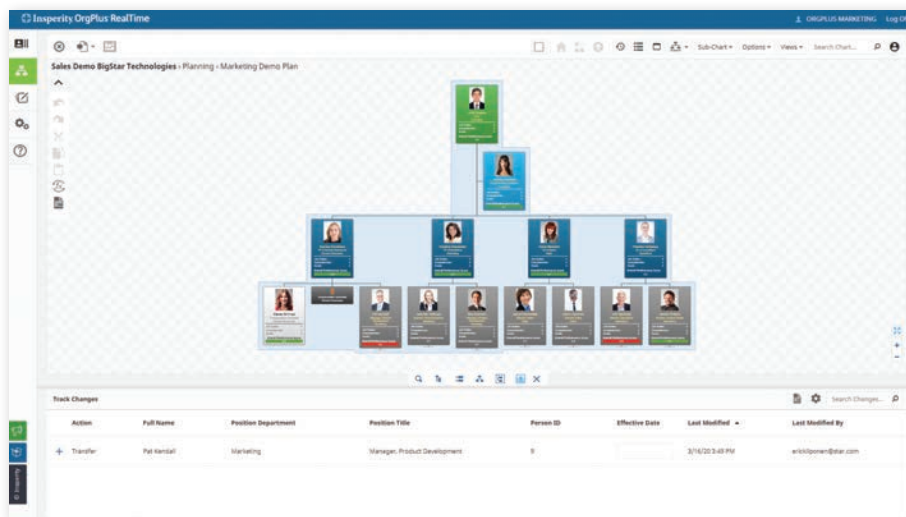
## We keep it simple

Inspireity® OrgPlus® RealTime makes deployment and application management nearly effortless. Our solution provides end users with quick access that requires no burden on your IT personnel. This is also coupled with our dedicated in-house technical support to help when needed.

You pay an annual subscription fee based on the number of users and how many employees you want to chart. That's it.



Create multiple views to quickly uncover key metrics within your organization. Import payroll data to track full-time, part-time, contract employees or other custom data points from your system. Fully customize your data sources to easily view and improve business performance.



Select “New Plan” and begin creating your organizational chart. Develop what-if scenarios to aid in succession planning and optimize your business during mergers and acquisitions. Save your plans and share them with colleagues before finalizing.

## What to expect from our implementation process

Our in-depth, high-touch implementation process kicks off upon your subscription purchase of Insuperity® OrgPlus® RealTime Professional and includes the following steps:

### Engagement call

To get you up and running, an Insuperity implementation analyst will contact you with important information on the implementation process. This meeting will last about 30 minutes.

### Training

Two 1.5-hour training sessions will be offered to the appropriate personnel to help them familiarize themselves with the product's robust organizational management features.

### Customization call

As part of the implementation service purchased, the customer receives two hours of customization. The Insuperity implementation analyst will set up your systems and work with you to identify and customize defined changes. If necessary, additional hours of assistance can be purchased.

### Follow-up call

The Insuperity implementation specialist will contact you to follow up on any questions you might have.

## OrgPlus RealTime custom training

Custom training is available for those who wish to be instructed on their own system or would like a trainer to assist them in building their org charts. Please contact a business performance specialist via email at [OrgPlusSales@insperity.com](mailto:OrgPlusSales@insperity.com) or by calling **877.222.0499** for a time and cost estimation.

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## Get started today

Learn more about using Insuperity® OrgPlus® RealTime Professional to better visualize, plan and manage your workforce. Visit us online at [OrgPlus.com](http://OrgPlus.com) or call us toll-free at **877.222.0499**.



